

WYOMISSING AREA SCHOOL DISTRICT 2008-3951

Minutes September 22, 2008

The regular meeting of the Board of School Directors convened at 7:30 p.m. in the auditorium of the Jr./Sr. High School with Mr. Larkin, Board President, presiding.

PLEDGE OF ALLEGIANCE

Following the pledge, the secretary called the roll of Board members.

Board Members Present:

Mr. Althouse, Mrs. Barnett, Mrs. Davis, Mr. Fitzgerald, Mr. Hinsey, Mrs. McCready, Mr. Portner, Mrs. Sakmann, and Mr. Larkin.

Administrative Staff Present:

Ms. Garman, Mrs. Mason, Mrs. Motze, Mr. Fries, Mr. Gall, Dr. Moyer, Dr. Speace, Mrs. Steele, Dr. Zerr and Dr. Larson.

Attendees:

Diane Schaeffer, recording secretary. Audience sign-in sheet included as part of these official minutes.

WELCOME

President Larkin welcomed everyone. He noted the upcoming meetings as follows:

MEETING ANNOUNCEMENTS

- Work Session – Monday, October 20, 2008, 6:00 p.m., Community Board Room
- Regular Board Meeting – Monday, October 27, 2008, 7:30 p.m., Community Board Room

PRESENTATIONS

Dr. Larson provided a brief explanation of the strategic planning process including the 11 subcommittees that were formed to complete the work. She asked the committee chairs to assist her in presenting recognition certificates to the members in attendance.

Dr. Larson thanked the group for helping to plan the future of the District.

PUBLIC COMMENT ON AGENDA ITEMS

No public comment.

LIAISON REPORTS

None

APPROVED MEETING MINUTES

Upon motion by Mrs. McCready, seconded by Mrs. Barnett, the minutes of the following meetings were approved as presented:

- Amend the minutes of the July 28, 2008 meeting, Page 2008-3928, Superintendent's Office, to read: "A motion was made by Mrs. Barnett and seconded by Mrs. McCready to approve the Superintendent's Office items and addendum items V. and VI. Resolution included as part of these official minutes."
- August 18, 2008 Work Session
- August 25, 2008 Regular Board Meeting

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Yeas: Althouse, Barnett, Fitzgerald, Hinsey, McCready, Portner, Sakmann, Larkin.

Abstain: Davis

Nays: None. Motion carried.

PERSONNEL

President Larkin asked for a motion to approve the personnel report.

APPROVED PERSONNEL REPORT

Upon motion by Mrs. Sakmann, second by Mrs. Barnett, the Board approved the September 22, 2008 Personnel Report included as part of these official minutes.

Yeas: Barnett, Althouse, Davis, Fitzgerald, Hinsey, McCready, Sakmann, Portner, and Larkin.

Nays: None. Motion carried.

CURRICULUM

There were no curriculum items on the agenda.

FINANCE/BUSINESS OFFICE

A motion was made by Mr. Fitzgerald, second by Mr. Portner to approve the Finance/Business office items as follows:

APPROVED FINANCIAL REPORTS

Approved Financial Reports for August 2008 and included as part of these official minutes.

APPROVED PAYMENT OF INVOICES

Approved payment of properly approved vendor invoices for the General Fund, Athletic Fund, Food Service Fund, Capital Reserve Fund and Capital Projects Fund.

APPROVED AMENDING THE BUDGET

Approved amending the 2008-09 Budget as follows due to receiving the Classroom for the Future Grant:

Revenue		Expense	
7920 Classrooms for the Future	<u>\$110,962</u>	1100-340 Technical Svcs.\$	\$ 2,214
		1100-758 Tech. Supplies	<u>108,748</u>
	\$110,962		\$110,962

ACCEPTED FEDERAL PROGRAM GRANT MONIES

Accepted Federal Program Grant Monies –

- Title I - \$225,829
- Title IIA - \$42,877

ACCEPTED DONATION

Accepted Donation –

Background information – This gift is to be used to purchase whiteboards for classroom use as part of the Foundation's approved innovative educational agreement for the Education Improvement Tax Credit Program.

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APPROVED ANNUAL
AUDIT 2006-07

Approved annual financial audit as prepared by the school district auditors, Barbacane Thornton & Company, Certified Public Accountants for fiscal year 2006-07.

APPROVED KOZLOFF
AS REPRESENTATIVE
AT THE BERKS
COUNTY BOARD OF
ASSESSMENT
APPEALS

Approved resolution authorizing Kozloff Stoudt to represent the Wyomissing Area School District in the Berks County Board of Assessment Exemption Appeals per Resolution No. 9-22-08-1. Copy included as part of these official minutes.

Yeas: Barnett, Althouse, Davis, Fitzgerald, Hinsey, McCready, Sakmann, Portner, and Larkin.

Nays: None. Motion carried.

FACILITIES

There were no agenda items for Board approval.

**SCHOOL
ACTIVITIES &
ATHLETICS**

There were no agenda items for Board approval.

TECHNOLOGY

There were no agenda items for Board approval.

**SUPERINTENDENT'S
OFFICE**

Dr. Larson explained that changes were made to Policy 121.1 Overnight/Foreign Travel and Policy 210 Medications.

ADOPTION OF
REVISED POLICIES

Dr. Larson suggested they wait for Mr. Boland's arrival so that an explanation of the changes could be provided.

Dr. Larson asked the Board to approve a request to conduct a survey as submitted by Cindy Mierzejewski and being conducted as part of her doctoral study at Immaculata. It will involve a questionnaire and interviews of high school faculty and administrators.

A motion was made by Mrs. Barnett and seconded by Mrs. Sakmann to approve the following items on the Superintendent's Report:

APPROVED
SUBMISSION OF
STRATEGIC PLAN

Approved the Wyomissing Area School District Strategic Plan for years 2008-2014 for submission to the Pennsylvania Department of Education.

APPROVED COUNTY-
WIDE REASSESSMENT
RESOLUTION

Approved Resolution 9-22-08-2 Countywide Reassessment. Copy included as part of these official minutes.

APPROVED
DOCTORAL STUDY

Approved the doctoral study survey as requested by Cindy Mierzejewski.

WYOMISSING AREA SCHOOL DISTRICT 2008-3954

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Yeas: Barnett, Althouse, Davis, Fitzgerald, Hinsey, McCready, Sakmann, Portner, and Larkin.
Nays: None. Motion carried.

Dr. Larson explained that a Letter of Agreement from the Reading Hospital and Medical Center for student assistance program services was reviewed and revised by Mr. Boland and should be considered for approval because it benefits the District's students.

APPROVED
AGREEMENT WITH
READING HOSPITAL

A motion was made by Mrs. Sakmann and seconded by Mrs. McCready to approve the Letter of Agreement with the Reading Hospital and Medical Center.

Yeas: Barnett, Althouse, Davis, Fitzgerald, Hinsey, McCready, Sakmann, Portner, and Larkin.
Nays: None. Motion carried.

ADMINISTRATIVE
REPORTS

Treasurer's Report (Informational)

OLD BUSINESS

Mrs. Barnett stated that when the Board met on August 19, 2008, to conduct interviews, it was a public meeting and in the absence of a secretary, she prepared minutes for approval. It was agreed to wait for approval until the Board had time to review them.

NEW BUSINESS

None.

PUBLIC
PARTICIPATION

None.

ADJOURNMENT

A motion was made by Mr. Larkin, second by Mrs. Sakmann to adjourn at 8:05 p.m.

Corinne D. Mason
Board Secretary

PERSONNEL REPORT
September 22, 2008

- I. Approve Science Department Chair – **Brian Ackerman**, for the 2008-09 school year at a stipend of \$1,750.
- II. Ratify Effective Date - **Scott Angstadt**, Elementary Music Teacher, effective September 22, 2008.

Background Information: Mr. Angstadt was Board Approved on August 18, 2008.

- III. Ratify Change in Effective Resignation Date – **Brianna Angove**, Secondary Special Education Teacher, resignation effective date from September 12, 2008 to August 28, 2008.

- IV. Approve Changes in Support Staff Hours:

- a. **Teresita Gallegos-Rosa**, part-time Teacher's Instructional Aide at WHEC, 3 hrs./day, \$9.69/hr., to part-time Teacher's Instructional Aide at WHEC 4.5 hrs./day, \$9.69/hr., effective September 23, 2008.

Background Information: Ms. Gallegos-Rosa is taking over 1.5 hours from the 4.5 hour position resigned by Annemarie Melcher at the September 15, 2008 Board Work Session. The other 3 hours of this position are still vacant.

- b. **Robert Troxel**, part-time Van Driver, 4 hrs./day, \$11.23/hr., to a shared position with another employee at approximately fifty percent, total not to exceed a maximum of 4 hrs./day, effective September 23, 2008.

- V. Approve Support Staff Appointments:

- a. **Richard Cosgrave**, part-time Van Driver, shared position at approximately fifty percent of a maximum of 4 hrs./day, \$11.09/hr., effective September 23, 2008.
- b. **Heather Hylton**, full-time Special Education Instructional Aide at the JSHS, 7 hrs./day, \$11.02/hr., effective September 23, 2008, pending receipt of necessary documents.

Background Information: Ms. Hylton is replacing Karen Conklin.

- c. **Ron Blatt**, part-time Food Service Worker, to assist with Pizza Day at WREC, effective for the 2008-09 school year, at \$7.92/hr., for a maximum of 100 hours.

- VI. Approve Effective Date – **Michelle Geist**, full-time Special Education Instructional Aide at WHEC, effective November 3, 2008.

Background Information: Ms. Geist was Board approved on August 25, 2008.

- VII. Approve Amended Support Staff Salary for the 2008-09 school year – **Jennifer Noll**, Receptionist/Monitor at WHEC, from \$10.62/hr. to \$11.09/hr., effective July 1, 2008.
- VIII. Ratify Change in Effective Date for FMLA/Child Rearing Leave – **Jessica Lengle**, Elementary Special Education Teacher at WHEC, from October 24, 2008 to September 11, 2008.
- IX. Approve Support Staff Training Outside Contracted Year at approved hourly rate – **Lisa Reichardt**, BCIU paraprofessional training, not to exceed 18 hrs., on August 19, 20, 21, and 22, 2008.
- X. Approve/Ratify Hours to comply with PDE mandate to provide local assessments that document proficiency in reading, writing, and mathematics, to be paid at the professional contracted hourly rate as follows:
 - a. **Crisanne Bansner**, 4 hours
 - b. **Susan Derr**, 3 hours
 - c. **Mark Flannery**, 3 hours
 - d. **Ryan Hassler**, 3 hours
 - e. **Thomas Ritter**, 3 hours
 - f. **Betsy Santoro**, 3 hours
 - g. **Colleen Vargo**, 3 hours
 - h. **Todd Zechman**, 3 hours
- XI. Ratify Hours for Support Staff to Meet with Classroom Teacher, for a maximum of 2 hours each, at their approved hourly rate:
 - a. **Elizabeth Barrer**, part-time Special Education Instructional Aide, WREC
 - b. **Kim Bressler**, full-time Special Education Instructional Aide, WREC
 - c. **Lyn Carlson**, full-time Special Education Instructional Aide, JSHS
 - d. **Lindsey Casciano**, part-time Special Education Instructional Aide, WHEC
 - e. **Karen Conklin**, full-time Job Coach, JSHS
 - f. **Hilary Decker**, full-time Special Education Instructional Aide, JSHS
 - g. **Susie Froehlich**, part-time Special Education Instructional Aide, JSHS
 - h. **Glenda Jarrett**, full-time Special Education Instructional Aide, WHEC
 - i. **Karen Koppenhaver**, full-time Special Education Instructional Aide, WHEC
 - j. **Kim Latino**, full-time Special Education Instructional Aide, JSHS
 - k. **Dottie Lefever**, full-time Special Education Instructional Aide, JSHS
 - l. **Bernadette Lis**, full-time Special Education Instructional Aide, JSHS
 - m. **Marci Luckenbill-Felty**, full-time Special Education Instructional Aide, JSHS
 - n. **Kim Luigard**, full-time Special Education Instructional Aide, WREC
 - o. **Molly Mantione**, full-time Special Education Instructional Aide, WHEC
 - p. **Holly Miller**, full-time Special Education Instructional Aide, WHEC
 - q. **Marie Minnich**, full-time Special Education Instructional Aide, WREC
 - r. **Eve Pardo**, full-time Special Education Instructional Aide, JSHS
 - s. **Stacey Riegel**, full-time Special Education Instructional Aide, WHEC
 - t. **Kathy Schweitzer**, full-time Special Education Instructional Aide, JSHS
 - u. **Danielle Shobe**, full-time Special Education Instructional Aide, WHEC

- v. **Arlene Wagner**, part-time Special Education Instructional Aide, JSHS
 - w. **Jennifer Wolfe**, full-time Special Education Instructional Aide, WREC
 - x. **Lauren Yelinek**, full-time Special Education Instructional Aide, WHEC
- XII. Approve hours for support staff aides to attend CPR and first-aid training – On October 6, 2008, the following support staff members will attend CPR and first-aid training for an amount not to exceed a maximum of 6 hours at their approved hourly rate:
- a. **Susie Froehlich**, part-time Special Education Instructional Aide, JSHS
 - b. **Scott Gehman**, full-time Special Education Instructional Aide, WREC
 - c. **Karen Koppenhaver**, full-time Special Education Instructional Aide, WHEC
 - d. **Bernadette Lis**, full-time Special Education Instructional Aide, JSHS
 - e. **Marie Minnich**, full-time Special Education Instructional Aide, WREC
 - f. **Eve Pardo**, full-time Special Education Instructional Aide, JSHS
 - g. **Rupa Patel**, full-time Special Education Instructional Aide, WHEC
 - h. **Kathy Rohm**, full-time Special Education Instructional Aide, WHEC
 - i. **Danielle Shobe**, full-time Special Education Instructional Aide, WHEC
 - j. **Rebecca Sibbett**, part-time Special Education Instructional Aide, WREC
 - k. **Arlene Wagner**, part-time Special Education Instructional Aide, JSHS
- XIII. Ratify Additional Hours for support staff - **Eve Pardo**, full-time Special Education Instructional Aide at the JSHS, .5 hours, at her approved hourly rate, to brief teachers on medical and educational issues for one special education student at staff meeting.
- XIV. Ratify Additional Hours for support staff to attend Paraprofessional Academy - On September 22, 2008, the following Special Education Instructional Aides attended a Paraprofessional Academy Class at BCIU, 3.5 hours, at their approved hourly rate:
- a. **Donna Bottiglieri**, full-time Special Education Instructional Aide, WHEC
 - b. **Lindsey Casciano**, part-time Special Education Instructional Aide, WHEC
 - c. **Susie Froehlich**, part-time Special Education Instructional Aide, JSHS
 - d. **Kathleen Rohm**, full-time Special Education Instructional Aide, WHEC
- XV. Ratify additional hours for support staff - **Mary Muir**, 1 hour at her approved hourly rate, on August 20, 2008, to plan 5th & 6th grade computer curriculum.
- XVI. Ratify Support Teacher - **Donna Fischer**, support teacher to Meghan Miller, Elementary Special Education Long-Term Substitute, for the 2008-09 school year, with a \$500 stipend.
- Background Information: Ms. Fischer was Board approved on July 28, 2008, as support teacher for Nicole Ettaro, who resigned effective August 7, 2008.*
- XVII. Approve Supplemental Activity Advisor Appointment for the 2008-09 school year – **Ryan Hassler**, Sr. High Math Team Advisor, 15 points, \$1,253.
- XVIII. Approve Supplemental Activity Rate Changes for the 2008-09 School Year as follows:

- a. **Jennifer Bowe**, School Spirit Co-Coordinator, 9 points, \$725, change to 9.5 points, \$793.
 - b. **Richard Cavanagh**, Sr. High Drama Producer, 9 points, \$752, change to 13.5 points, \$1,127.
 - c. **Susan Derr**, Drama Director, 50 points, \$4,175, change to 50.5 points, \$4,217.
 - d. **William Dramby**, Model UN Club Co-Advisor, 11 points, \$919, change to 18.75 points, \$1,566.
 - e. **Corinne Fecho Yanes**, Model UN Club Co-Advisor, 12 points, \$1,002, change to 20.25 points, \$1,691.
 - f. **Laura Hensler**, School Spirit Co-Coordinator, 9 points, \$752, change to 9.5 points, \$793.
 - g. **Melissa Kreps**, Sr. Class Co-Advisor, 10.5 points, \$845, change to 11 points, \$919.
 - h. **Kim Lally**, Sr. Class Co-Advisor, 10.5 points, \$877, change to 11 points, \$919.
- XIX. Approve Additions to the District Volunteer List.
- XX. Approve the District Substitute List, with Additions/Deletions.

WYOMISSING AREA SCHOOL DISTRICT
BERKS COUNTY, PENNSYLVANIA


RESOLUTION No.9-22- -08 -1

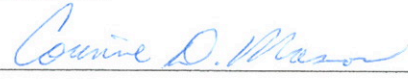
BE IT RESOLVED, this 22nd day of September, 2008 that the Wyomissing Area School District authorizes Brian F. Boland, Esquire and Kozloff Stoudt to enter their appearance and represent the Wyomissing Area School District in the Berks County Board of Assessment Exemption Appeals filed in the following matters:

- | | | |
|----|------------------------------|---------------------------------|
| 1. | First Church of the Brethren | Property ID: 96-4397-18-21-8237 |
| 2. | Redev Auth of Berks Co | Property ID: 96-5306-06-39-5670 |
| 3. | Womans Exchange of Reading | Property ID: 96-5307-17-00-9148 |

DULY RESOLVED, this 22nd day of September, 2008, by the Board of School Directors of the Wyomissing Area School District, Berks County, Pennsylvania, in lawful session duly assembled.

WYOMISSING AREA SCHOOL DISTRICT

By: 
President

Attest: 
Secretary

WYOMISSING AREA SCHOOL DISTRICT
BERKS COUNTY, PENNSYLVANIA

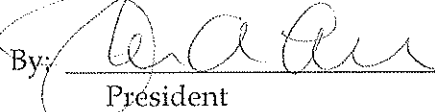
RESOLUTION No. 9-22-08 - 2

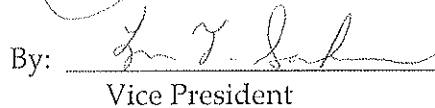
BE IT RESOLVED, by the Wyomissing Area Board of School Directors that given the number of assessment appeals being filed in both residential and commercial/industrial properties, the substantial reduction in the Common Level Ratio, and the lengthy period of time since the last Countywide reassessment in 1993, that the Board of Commissioners of the County of Berks give strong, thorough and careful consideration to conducting a Countywide re-assessment in order to equalize and equitably assess all real estate throughout the County of Berks.

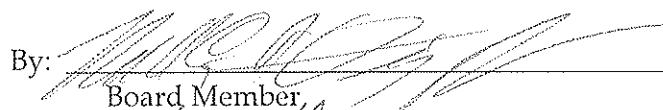
BE IT RESOLVED FURTHER that henceforth re-assessment be carried out on a periodic and pre-planned interval in order to insure that all assessment remain equitable in the future.

DULY RESOLVED, this 22nd day of September, 2008, by the Board of School Directors of the Wyomissing Area School District, Berks County, Pennsylvania, in lawful session duly assembled.


WYOMISSING AREA SCHOOL DISTRICT

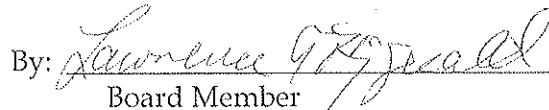
By: 
President


By: 
Vice President


By: 
Board Member

By: 
Board Member

By: 
Board Member

By: 
Board Member

By: 
Board Member

By: 
Board Member

By: 
Board Member

Attest: 
Secretary